

Procedure and Decorum for Hawks Point West Association, Inc. Board of Directors Meetings

The purpose of Association Board of Director's Meetings, once a quorum of Directors is established, is for the purpose of conducting Association business by the Board of Directors. F.A.C 61 b – 23.001 (1)

Meeting Procedures:

Proper parliamentary rules of procedure are to be followed through the course of the meeting.

Robert's Rule of Order dictates procedure unless the Covenants specify otherwise.

Member's/Owners can speak on agenda items. FS 720.303 (2) (b).

Member's/Owners can speak only at the designative time specified by the agenda or when recognized by the presiding officer. Due to the allotted time frame of the Board of Directors and management for meetings the presiding officer can limit the time an individual owner/member can speak.

Order of Business:

The order of business shall follow the agenda for the Association business to be conducted by the Board of Directors efficiently.

It is the right of the presiding officer not to recognize any subject whom is out of order. It is the right of any member/owner to request the proper order be reestablished.

Robert's Rule of Order 40 & 41

Recording, videotaping, or live taping the Board of Directors meeting and sharing on social media:

The Board of Directors have the right to reasonable restrictions regarding recording of meetings.

FS 720.306 (10)

Members/owners must announce the recording, videotaping, or live taping to the Board of Directors. No sharing or posting the Board of Directors meetings on social media

Approved by the Board of Directors:

{Date} 2/11/2020

{Signature} 

{Title} President